RFP 27-18 Softball and Baseball Field Renovations
Rowan University
Office of Contracting & Procurement

Questions & Answers

1. Is New Jersey Public Works Contractor Registration required for the prime contractor at the time of proposal submission, or can registration be completed before contract award? T*he prime contractor must hold a current NJ Public Works Certificate at the time of proposal submission.*
2. May an out-of-state prime contractor subcontract specialized field renovation work to properly licensed and registered New Jersey subcontractors? *Yes this is acceptable.*
3. Are three references from similar athletic-field projects acceptable, or must references involve government or public-sector contracts? *Three references are acceptable and they do not need to include government or public sector contract, but it is helpful if they have performed that work.*
4. Does the $15 million cyber liability insurance requirement apply to this athletic-field renovation project? *The cyber liability insurance does not apply to this RFP.*
5. Is a bid bond, surety bond or any other bonds required for RFP27-18 'Softball and Baseball Field Renovations at Rowan University? *Not required.*
6. What are detailed the scope of services required for the in-season and off-season maintenance? (Grooming, Grading, Edging, Pitcher's Mound and Home Plate Repair, Topdressing, Bullpens, Warning Track, Lining, etc.)
   a. *In Season and Off Season:*

      External Contractor:
      1. *Annually service and prep pitchers' mound and home plate and softball and baseball field.*
      2. *Annually aerate and power seed all grass areas on both fields.*
      3. *Quarterly prep warning track area with removing weeds and/or infilling proper product*
      4. *Prep bullpen areas with the appropriate dirt*
      5. *Seasonally rollout outfield grass.*

      Rowan University Facilities Team:
      1. *Daily drag field every morning before practice and games.*
      2. *Weekly line the clay infield and edge the outfield grass on both fields*
      3. *Prep pitchers' mound and home plate before and after each usage.*
      4. *Weekly mow, edge and groom fields*
      5. *Purchase necessary equipment and line/chalk both fields.*
      6. *Ensure proper drying agent field conditioner for game use.*
      7. *Purchase the following equipment; (1) cocoa mat (softball); (2) screen for flat drag (softball); (3) Softball mound clay (10-15 bags per season); (4) Baseball mound clay (one pallet per season)*

7. Is providing a bid for the in-season and off-season maintenance a prerequisite of the entire bid? *No, but it is encouraged.*
8. Softball Field:
   a. Scope of work item 12 refers to bullpens being raised and graded — with what material is that to be done? Mound clay, infield mix, or both and how much? *Pitches mound: 8ft (clay); recommended dirt or field mix from supplier.*
   b. Scope of work item 14 this item needs further explanation - what is being leveled? *Bullpen*
   c. Is the warning track in need of material, if so, how much? *Yes; recommended product from contractor.*

d. Is the "Triple Play" infield mix to be tilled into the existing infield mix as it is a very different mix from what is there? If so, how deep? *Recommendation from the contractor.*
e. Are we to supply the tarps, if so, what is the spec of the tarps — weighted, eyelid, weights, pins, color and weight of the material? *Rowan owns tarps.*

9. Baseball Field:
   a. Scope of work item 12 refers to bullpens being raised and graded — with what material is that to be done? Mound clay, infield mix, or both and how much? *Clay on the landing areas and any recommended dirt from the contractor outside of that area.*
   b. Scope of work item 14 this item needs further explanation - what is being leveled? *Bullpen*
   c. Is the warning track in need of material, if so, how much? Y*es, needs to be inspected and reviewed by contractor*
   d. Is the "Triple Play" infield mix to be tilled into the existing infield mix as it is a very different mix from what is there? If so, how deep? *Recommendation from contractor.*
   e. Are we to supply the tarps, if so, what is the spec of the tarps — weighted, eyelid, weights, pins, color and weight of the material? *Rowan owns tarps.*
10. In the observations for both the Softball Field and The Baseball Field it mentions that the outfield grass should continue on a comprehensive turf program consisting of fertilizer, pest control, aeration, over-seeding and top dressing. Are we providing this work or is the University simply continuing its ongoing practices? None of this is listed in either scope of work, only in the observations. *Recommendations from contractor with secondary assistance from university facilities.*
11. It states that the landscape ties are worn in all the bullpens but doesn't mention if they are being repaired or replaced. Is this part of the scope of work? *Replaced*
12. It mentions heavy duty mats to reduce wear. Are we to include the purchase and install of these mats? Is this just in the bullpen areas? What brand of mat should we spec? *Golf mats/ grass protector mats*
13. Bullpens being raised and graded, what material are we using and how much of it? *Recommendations are requested.*
14. Tarps are mentioned for pitchers' mound and home plate areas on both fields. Are we responsible to purchase the tarps? If so what brand/type? *Rowan will purchase tarps at the recommendations of the contractor.*
15. Mentions cinders in the warning track area leveled and added? How much are we responsible to add? *Added seasonally as needed. Year 1 will require a full assessment of the area.*
16. When asking for gameday/bi-weekly maintenance, what is the competition season? Are we lining fields for all games? What would you like the monthly off season upkeep to include? For instance, are we removing all weeds and edging all areas where grass meets clay? *Yes*
17. Is there any sod work being proposed for the softball field? *No, but if recommended by contractor Rowan would consider.*
18. It would be best if were to determine which of these requirements can be waived before we provide quotes for lines of business that you will probably never purchase.
    a. For example, why would they hold you to the requirement for Cyber liability? *The cyber liability insurance does not apply to this RFP.*
    b. Pollution Legal Liability and Professional Liability are likely separate coverages you would need to apply for. Please see if they will be required. *Legal Liability and Professional Liability* i*nsurance do not apply to this RFP.*
    c. You can purchase an 'If Any' policy for minimal limits. However, I cannot guarantee that the policy can be increased over $500,000. They would either need to waive the $1,000,000 Employers liability limit or we may need to show some payroll to obtain a policy with $1,000,000 limits. *Assuming vendor has employees and maintains Workers' Compensation and Employer's Liability coverage, we can accept a $500K limit for employers' liability*.